

**Dean of Faculty of Science,
University of South Bohemia in České Budějovice**

**Decision on conditions for admission to study on Bachelor's fields of study
of Biological Chemistry and Bioinformatics for academic year 2017/2018**

1. On the basis of Articles 48-50 of Act No. 111/1998 Coll. on Institutions of Higher Education, I hereby declare the conditions for admission to study at the Faculty of Science, University of South Bohemia in České Budějovice (hereafter referred to as FS USB) in the cross-border Bachelor's programmes/fields of study provided in the English language:

Programme	Field of study	Number of students admitted
Applied informatics	Bioinformatics (study in English in co-operation with Johannes Kepler Universität, Linz)	25
Biochemistry	Biological Chemistry (study in English in co-operation with Johannes Kepler Universität, Linz)	20

2. Submission of applications:

The applications must be submitted **by 15 March 2017**. The applications are to be submitted in electronic form (<https://www.jcu.cz/uchazec-o-studium/e-prihlaska>) or, in the case of foreign applicants, in the form of a letter. The electronic application must be printed out after completion; the application (printed or in the case of foreign applicants the letter substituting the application) must **be accompanied by officially verified copies of yearly secondary school certificates or an extract from the class catalogue/extract from the school register** (the extract must bear the stamp of the school and a signature of the person responsible); applicants who have completed secondary education abroad are to enclose a translation of their secondary school certificates into English.

Applications are to be sent to **Department of Study Affairs FS USB, Branišovská 1760, 37005 České Budějovice**.

The printed application must be enclosed with a copy of the document confirming payment (the applicant keeps the original).

3. Criteria for acceptance

A necessary condition for admission is a fully completed secondary education or secondary vocational education – the document proving the completion (**an officially verified copy of the school-leaving certificate; in the case of foreign applicants, validated documents proving the completed level of education and completed courses**) must be submitted to the Department of Study Affairs FS USB **by 20 June 2017, 11:00 AM** (it may be submitted in person at the

Department of Study Affairs FS USB or sent by mail to the address of the Department of Study Affairs FS USB, Branišovská 1760, 370 05 České Budějovice, **the delivery date is decisive**).

Onto the fields of study of **Biological Chemistry and Bioinformatics** may be admitted applicants who submit the application form and pay the fee (see Par. 5), if they meet the following conditions:

- Applicants for Bioinformatics have completed at least 3 years of mathematics at secondary school. In the event of failure of this criterion, the applicant must pass a test in the given subject and demonstrate knowledge within the extent of the curriculum of a secondary school providing general education.
- Applicants for Biological Chemistry have completed at least 3 years of chemistry and 3 years of mathematics. In the event of failure in any of these criteria, the applicant must pass a test in the given subject/ subjects and demonstrate knowledge within the extent of the curriculum of a secondary school providing general education.

The level attained in the test in the given subject will be converted to grades (100-88% - 1, 87-75% - 2, 74-62% - 3, 61-50% - 4, 49% and less – 5). Applicants who obtain the grade 5 (five) will not be admitted to study.

Applicants for the fields of **Bioinformatics** and **Biological Chemistry** must successfully pass the entrance examination in the English language.

If the number of applicants exceeds the limit set for individual fields of study in Par. 1, the criterion for admission will be:

The highest preference will be given to participants of the nationwide round of the Secondary School Olympiad in any of natural sciences (Biology, Chemistry, Physics) or Mathematics; the application form must be enclosed with an authorized copy of the document confirming participation.

Then, the preference will be given to participants of any Olympiad focused on natural sciences in categories corresponding to the 1st to 4th grade of secondary school who repeatedly (i.e., at least twice) ranked no worse than fifth; the application form must be enclosed with an authorized copy of the document confirming participation.

The remaining applicants will be ranked according to

- their results in mathematics in the 2nd to 4th year of secondary school for the field of **Bioinformatics**.
- their results in chemistry and mathematics in the 2nd to 4th year of secondary school for the field of **Biological Chemistry**.

Those applicants who were obliged to take the test will be placed in order according to their results in the test.

4. Entrance examinations:

The entrance examination in English for the Biological Chemistry and Bioinformatics fields of study will be held on 8 June 2017 (alternate date 15 June 2017).

The examination in English aims to evaluate the student's ability to study in the English language; the examination is based on work with a text, namely the candidate's understanding and interpretation of the text. The English examination is graded on a scale of 1 - 6 points where 1 - 2 points are evaluated as "Fail", and 3 - 6 are evaluated as "Pass". An evaluation of "Pass" is a necessary condition for admission to study.

The entrance examination for applicants who fail the entrance criteria (see Par. 3) will be held on 8 June 2017 (alternate date 15 June 2017).

5. Entrance proceedings fee

The admission fee is CZK 500 (EURO 20).

Bank: ČSOB

Account No.: 104725778 / 0300

Variabilní symbol: 6020106

Specifický symbol: the number of the electronic application form generated by the electronic registration system (foreign applicants also their name + surname)

For payment from abroad:

BIC: CEKOCZPP

IBAN: CZ20 0300 0000 0001 0472 5778

Bank: ČSOB

The student is to submit a separate application for each field of study and to pay for each application.

The electronic application form is to be printed out and sent to the Department of Study Affairs along with a copy of the document confirming payment and a confirmation of the student's secondary school results (see Par. 2), **otherwise the application shall not be accepted for registration.**

6. Decision of admission/ non-admission

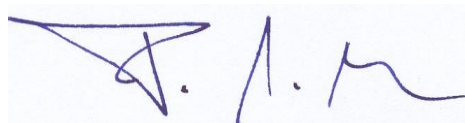
A written decision of admission or non-admission will be sent to every candidate immediately after an evaluation of the overall order of the candidates has been made (late June – early July).

If the candidate does not agree with a decision of non-admission for study, they have the right to request that the Dean review the decision, this request is to be submitted to the Dean within 30 days of the decision being delivered. If the Dean refrains from changing the decision, the request passes on for review by the Rector of the University of South Bohemia in České Budějovice. The decision of the Rector is final. A request for a review of the decision may only be justified by a

statement that there was an incorrect evaluation of the fulfilment of the conditions detailed in Paragraphs 3 and 4. In all other cases, the request for review is considered as unjustified. In order to attain the necessary material for their argument, the candidate has the right to examine the documentation used by the Dean in making the decision. The candidate, however, does not have the right to examine the documentation of the other candidates or the records of the panel.

These conditions for admission to study on the Bachelor's study programmes of Biological Chemistry a Bioinformatics at FS USB were approved by the Academic Senate of FS USB on 8. November 2016.

České Budějovice, 10. November 2016

A handwritten signature in blue ink, consisting of a stylized first name and a last name with a period, followed by a flourish.

Prof. RNDr. František Vácha, Ph.D.