**Working time schedule for ACJ / APW for the period of month and year:
Surname, first name, title, personal number:**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Day of the month** | **Start of work from:** | **End of work by:** | **Further description of the agreed work** | **Start of work from:** | **End of work by:** | **Further description of the agreed work** | **Start of work from:** | **End of work by:** | **Further description of the agreed work** | **\*break(s) during the working day** | **Total hours worked** |
| 1. |  |  |  |  |  |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |  |  |  |  |  |
| 3. |  |  |  |  |  |  |  |  |  |  |  |
| 4. |  |  |  |  |  |  |  |  |  |  |  |
| 5. |  |  |  |  |  |  |  |  |  |  |  |
| 6. |  |  |  |  |  |  |  |  |  |  |  |
| 7. |  |  |  |  |  |  |  |  |  |  |  |
| 8. |  |  |  |  |  |  |  |  |  |  |  |
| 9. |  |  |  |  |  |  |  |  |  |  |  |
| 10. |  |  |  |  |  |  |  |  |  |  |  |
| 11. |  |  |  |  |  |  |  |  |  |  |  |
| 12. |  |  |  |  |  |  |  |  |  |  |  |
| 13. |  |  |  |  |  |  |  |  |  |  |  |
| 14. |  |  |  |  |  |  |  |  |  |  |  |
| 15. |  |  |  |  |  |  |  |  |  |  |  |
| 16. |  |  |  |  |  |  |  |  |  |  |  |
| 17. |  |  |  |  |  |  |  |  |  |  |  |
| 18. |  |  |  |  |  |  |  |  |  |  |  |
| 19. |  |  |  |  |  |  |  |  |  |  |  |
| 20. |  |  |  |  |  |  |  |  |  |  |  |
| 21. |  |  |  |  |  |  |  |  |  |  |  |
| 22. |  |  |  |  |  |  |  |  |  |  |  |
| 23. |  |  |  |  |  |  |  |  |  |  |  |
| 24. |  |  |  |  |  |  |  |  |  |  |  |
| 25. |  |  |  |  |  |  |  |  |  |  |  |
| 26. |  |  |  |  |  |  |  |  |  |  |  |
| 27. |  |  |  |  |  |  |  |  |  |  |  |
| 28. |  |  |  |  |  |  |  |  |  |  |  |
| 29. |  |  |  |  |  |  |  |  |  |  |  |
| 30. |  |  |  |  |  |  |  |  |  |  |  |
| 31. |  |  |  |  |  |  |  |  |  |  |  |

**\*break** – fill in only in case of continuous work lasting more than 6 hours (4.5 hours for minors). The break in work for meals and rest shall be at least 30 minutes. (It is possible to divide it into more than one period as long as one of them lasts at least 15 minutes.) There may be more breaks during the day.

**Prepared by: Accepted by:**

**On: On:**