



Information for employees on the content of the legal relationship established by agreements on work outside employment

University of South Bohemia in České Budějovice
Faculty of Science

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Represented by the Dean prof. RNDr. František Vácha, Ph.D.
(hereinafter referred to as the 'Employer')

and

Mr./Mrs:

date of birth:

personal number:

address of permanent residence:

(hereinafter referred to as 'Employee')

In accordance with the provisions of Section 77(a) of Act No 262/2006, the Labour Code (hereinafter referred to as the 'Labour Code'), we inform you of the rights and obligations arising from the legal relationship based on an agreement on completing a job or an agreement on performing work that were not specified in such an agreement.

The rights and obligations of employees are governed by the relevant legislation, in particular the Labour Code, the Higher Education Act (Act No 111/1998), internal regulations and the USB Collective Agreement. The internal regulations and the Collective Agreement are available on the USB website and on the websites of the individual faculties and units of USB. Based on the above-mentioned regulations and the Collective Agreement, the following are your basic rights and obligations:

1. The **right to leave**, the amount of leave, the method of determining leave, the use of leave and other rules concerning leave are governed by the provisions of Section 77 and Sections 211 to 223 of the Labour Code, the USB Collective Agreement, the USB Career Regulations and other internal regulations of USB.
2. **The procedure for termination of a legal relationship based on an agreement on completing a job or an agreement on performing work, the duration and length of the notice period** are determined by the provisions of Section 77 of the Labour Code.
3. **The professional development** of the Employee is governed by the provisions of Sections 227 to 230 of the Labour Code.
4. **The scope of the minimum continuous daily rest and continuous weekly rest, meal and rest breaks or reasonable rest and meal periods** are regulated by the provisions of Sections 90 to 92 of the Labour Code and the USB Employment Rules.
5. **Remuneration conditions:**
 - a) the method of remuneration is governed by the Labour Code, related regulations, and related internal standards of the employer,
 - b) the regular date of payment of wages of the Employer is the 12th day of the calendar month in accordance with the USB Wage Regulations,
 - c) the remuneration is paid during working hours at the Employer's designated workplaces; at the Employee's request, the remuneration is paid into the Employee's designated account at a financial institution.
6. **The USB Collective Agreement** is concluded between the management of USB and representatives of individual trade unions that are grouped in the Coordinating Trade Union Board of the University of South Bohemia in České Budějovice.
7. In connection with the Employee's employment, the Employer pays social security contributions to **the relevant social security administration.**



8. Further rights and obligations:

By affixing his/her signature, the employee confirms that he/she has been informed of the above information by the Employer.

České Budějovice on

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Signature of the Employee