

**SELECTION PROCEDURE
FOR ERASMUS+ STAFF TEACHING ASSIGNMENTS (STA) OR STAFF TRAINING
(STT) IN THE ACADEMIC YEAR 2025/2026**

The selection procedure for academic as well as non-academic staff for staff teaching assignments or staff training abroad in the academic year 2025/2026 is now open.

Selection procedure criteria:

- Current employment status during the mobility period;
- Confirmation from the hosting institution that the staff member will be received on the given date and the work plan for the mobility;
- Benefit to the faculty;
- Priority is given to those applying for their first Erasmus+ mobility;

In order to apply for the Erasmus+ selection procedure, it is sufficient to send your **application by e-mail with an attachment with a confirmation from the hosting institution, the date and place of stay, the type of mobility (STA or STT) and the content of the mobility** to the Erasmus+ coordinator Mgr. Barbora Okosy (bokosy@prf.jcu.cz)

Please submit your applications for staff teaching assignments and staff training throughout the 2025/2026 academic year by the deadline:

14.2.2025

The results of the selection procedure will be sent to you by email. According to the criteria, a ranking will be created. The grant and the number of mobilities is likely to be limited again for 2025/2026, so it will not be possible to support all applicants as in previous years.

If you have any questions, please contact the Erasmus+ coordinator Mgr. Barbara Okosy – in person at Building B, 1st floor, office 15 (entrance as for the Motýl children's group), by phone: 387 776 212 or by e-mail: bokosy@prf.jcu.cz.

*Conditions of participation in the selection procedure for **staff teaching assignments**:*

- at the time of departure, the employee must be employed at FSC;
- academic staff only;
- the staff teaching assignment can only take place at partner higher education institutions within the Erasmus+ programme countries (Europe except the UK and Switzerland), a list of which is available on the website (<https://www.prf.jcu.cz/cz/mezinarodni-spoluprace/partnerske-univerzity>);
- the staff member must complete a minimum of 8 hours of teaching at the host institution;
- for 2025/2026, the duration of the placement is a minimum of 2 days and a maximum of 5 days;

*Conditions of participation in the selection procedure for **staff training**:*

- at the time of departure, the employee must be employed at FSC;
- academic and non-academic (administrative) employees;
- training abroad, shadowing at the relevant workplace, staff week, language courses, work on furthering cooperation;
- no contract with the hosting institution is required for the type of staff training;
- the duration of the stay for 2025/2026 is a minimum of 2 days and a maximum of 5;
- the training can take place at a higher education institution (Europe except the UK and Switzerland) or at any public or private organisation from an Erasmus+ programme country active in the labour market or in the field of education, professional training and youth work

Erasmus+ cannot support mobilities to conferences!

In České Budějovice on 17.1.2025

Prof. Mgr. Ivana Kutá Smatanová, Ph.D.
Vice-Dean for Internal Evaluation and International Relations